## COVID-19 Checklist for Criminal Justice Partners

### Arrest
- **Citations and Arrest**
  - Increase cite and release in lieu of arrest.
  - Work with justice partners to identify and adjust arrest warrants to citations or summons.
  - Consult local EMS to determine assessment and transport needs for possible COVID-19 infected arrestees to healthcare facilities.
  - Drop off arrestees at the sally port instead of entering booking area.

### Prosecution
- **Charging Decisions**
  - Limit filing and dismiss pending charges.
  - Avoid seeking bench warrants when public safety is not at risk.
  - Reduce time for in-custody charging decisions.
  - **Expedited Case Processing**
    - Institute presumption of release policy for cases with no public safety risk.
    - Provide discovery within 24 hours for in custody defendants.
    - Triage pending matters for settlement or continuance.
    - Make offers of time served for pretrial detainees and prioritize community supervision.

### Supervision
- **Diagnostic Assessments**
  - Provide remote access to criminal history data or use staggered shifts for in-office staff.
  - **Supervision and Monitoring**
    - Identify clients to release from conditions.
    - Adjust drug testing from in person to mobile devices.
    - Expand use of mobile or virtual supervision methods.
    - Waive any additional fees to the individual.
    - Suspend or limit supervision violations.

### Courts
- **Court Operations**
  - Grant postponements.
  - Suspend traffic fines dockets.
  - Review bail and conditions of release.
  - Convert, suspend, or vacate bench warrants.
  - Expand use of mobile or virtual supervision methods.
  - Waive or suspend fines and fees.
  - Suspend automated systems.
  - Notify parties responsible for collecting fines, fees, and civil enforcement payments.
  - Start planning for case backlog.

### Jail
- **Release Inmates**
  - Use a jail population workgroup to review individuals for release.
  - Release pretrial detainees where public safety is not at risk.
  - Release sentenced inmates early or convert to community service.
  - Limit out-of-county and federal detainees.
  - Act swiftly on detainer cases.
  - Provide discharge planning.
  - Release vulnerable population.

- **Screening and Treatment**
  - Track sick inmates and staff.
  - Prepare quarantine areas.
  - Develop a transport plan for inmates in critical condition.

### Social Distancing Considerations:
- Conduct business via telephone, video, or online interfaces.
- Encourage telework and staggered shifts to reduce occupancy of work spaces by at least 50%.
- For in-person business:
  - Reconfigure to allow for at least 6 ft. distance between individuals or by using barriers.
  - Use a screening tool like JMI's FBP's screening tool.

Follow general guidance on [CDC website](https://www.cdc.gov) including providing ample soap and hand sanitizer, using personal protective equipment, cleaning work areas frequently, and practicing social distancing. For more information and resources visit JMI's [COVID-19 webpage](https://www.justicemanagement.org).