MEMORANDUM

To: Abbey Stamp, et al
From: Robin Sells, Chief of Police
Date: March 14, 2020
Subject: Protocols for Gresham Police Department

Protocols that have been put in place for Gresham Police Department:

- Officers will be using the cite in lieu of arrest for all misdemeanors, with some potential exceptions
- Officers will be taking non-critical calls over phone
- BOEC has been asked to encourage and direct reporting parties to our online reporting system
- All walk-ins to the police department will not have direct contact with employees. Phones are available in the lobby and will be used for our community members who come into the station
- All specialty units are on alert that they could potentially be pulled to work the road and are therefore prepared
- We are currently working with our IT department to prepare a dedicated video testimony room. I am hopeful that by week’s end, this will be in place and acceptable to the DA
- All employees have been schooled in the “social distancing” recommendations
- We currently have one officer on self-quarantine due to exposure (outside of the Portland area)
- Police vehicles are being cleaned daily with disinfectant and wipes. Hand sanitizers are available for all patrol cars etc.